

Pentana Solutions Victorian Training Calendar

July - December 2011

All Training Courses are presented by Synergy Professional Services Consultants.

✓	COURSE NAME	TIME	PRICE	JUL	AUG	SEPT	OCT	NOV	DEC
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ACCOUNTING

A0	Advanced Accounting	1pm-4pm	\$395	5					
B0B	Balance Sheet Reconciliation Parts and Service	9am-12pm	\$395	5					
B0P	Accounts Payable/EFT	1pm-4pm	\$395	6					2
B0R	Accounts Receivable	9am-12pm	\$395	6					2

PARTS

B2S	Parts Set Up & Management	10am-5pm	\$495	19		1			
B2P	Parts Procedures	10am-5pm	\$495	20		2			
A2	Advanced Parts	10am-5pm	\$495	25					12
A2S	Parts Stocktake	10am-5pm	\$495				10		13

SERVICE

B3S	Service SetUp & Management	10am-5pm	\$495		18			28	
B3P	Service Procedures – ERA	10am-5pm	\$495		19	19			5
B3PE	Service Procedures - ERAnet	10am-5pm	\$495					29	

SHOWROOM

BES	Vehicle Advisor Setup & Management	10am-5pm	\$495	14				3	
B4P	Vehicle Advisor Procedures	10am-5pm	\$495					2	
B4S	Showroom Schedules	9am-12pm	\$395		29	26			9

GENERAL & SYSTEM ADMINISTRATION

B61	System Administrator	10am-5pm	\$495	7			20		
B62	ReportWriter	10am-5pm	\$495	8			21		

For more information please contact Rebekah Freeman on 0438 441 211 or email ct@pentanasolutions.com

All Prices shown are exclusive of GST. Please note that course finish times may vary depending on the number of attendees and length of question time on the day. A confirmation email will be sent out to you prior to scheduled date of workshop to confirm your enrolment.

**Pentana Solutions Victorian Office is located at:
547 Blackburn Road, Mt Waverley VIC 3149**

Standard Cancellation Fees:

- Less than 48 hours (2 business days) prior to course 100% cancellation fee will apply.
- 3 to 5 business days prior to course 50% cancellation fee will apply.
- Pentana Solutions reserves the right to cancel any course with insufficient enrolments.